



Trench & Associates DMCC
Legal Consultants
Dubai

Remote Working Visa – Dependents visas

As the very first step, you only need your Tenancy contract with at least 1 month to 3 months validity, which is required by Dubai Tourism to prepare the sponsorship letter.

Thereafter, below are the required documents which you will need to keep ready for further procedure:

FOR ENTRY PERMIT

- Wife (& Children) Passport copy.
- 1 x Passport Photograph with white background.
- Sponsor's passport & visa colored copies + **original** Emirates ID.
- Children: **Original Birth Certificate** - attested by UAE Embassy from Home Country & UAE MOFA and Legal Translation to Arabic.
- Wife: **Original Marriage Certificate** - attested by UAE Embassy from Home Country & UAE MOFA and Legal Translation to Arabic.
- Ejari or Title Deed or Attested Housing Proof– if the sponsor is the owner of property OR **Original Tenancy Contract** for other emirates
- DEWA bill or security deposit slip
- Sponsor's Salary Certificate Arabic format – Government or Semi-Government or Free Zone Employee OR MOHRE Labour Contract – Dubai Visa /LLC
- Sponsor's Bank Account IBAN No.

FOR CHANGE OF STATUS

- Old residence visa / on arrival file no. / tourist visa / cancellation paper

ADDITIONAL DOCUMENTS DURING THE TYPING OF VISA STAMPING

- Emirates ID application
- Medical report (applicable for 18 years old and above)
- Valid health insurance

Once the e-Visa is issued than the dependent needs to go for their Medical, Emirates ID fingerprint and passport stamping.

COST

AED 2,387.50 to AED 3,017.50 (as outlined below)

Service Type		Total
IIMMIGRATION FILE OPEN		350
ENTRY PERMIT		1215
CHANGE STATUS	Inside Country	650
ENTRY PERMIT	Outside Country	490
Medical Fitness (DHA)	Normal	332.5
	48 hours	532.5
	24 hours	632.5
	VIP	802.5
Emirates ID	1 Year	210
New Residence	Urgent	660

CONTACT:

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